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MONTHLY REPORT FOR THE CARTOGRAPHY DIVISION

Month of March 1960

A. Major Research and Technical Support Activity

Summary of Cartographic Production and Accomplishments:

During March the Division completed 196 maps and charts and accepted requests for 183 from the various components of the Agency and the Department of State. Completions for the previous month of February were 110. Total jobs in process in the Division at the end of March were 509 versus 526 jobs in February.

The Division can report considerable progress on a number of important current projects during the month of March. The Cuba project was advanced by the printing of all but 18 of the 222 AMS maps being prepared for DD/P. The last 18 will be processed as and when received from AMS. The Printing Services Division is on schedule in this project and is no longer delaying other work. Seventy copies of each of the black and white, as well as the colored maps, are being forwarded to AMS for distribution to components outside the Agency.

Progress on the Telecommunications Atlas under preparation for ERA is currently on schedule. The Atlas will contain 52 maps, all of which are in progress. All maps are scheduled to go to reproduction by 1 May and arrangements have been made with the reproduction plant for publication by the 15 May deadline.

25X1X7

The first town plan being prepared on an experimental basis was received and processed during the month of March. It is believed that D/GC's contribution to this phase of [REDACTED] will not absorb an appreciable amount of man-hours, since our obligations will involve the processing through reproduction of copy prepared [REDACTED]

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Among the completions of maps in the Division during March, the following are worthy of note:

1. A city plan of Irkutsk was completed for DD/P.
2. ~~SECRET~~
Standard NIS bases on Nicaragua, Dominican Republic, Thailand, [REDACTED] and 1 Summary map on Mongolia were completed for the NIS program.
3. Three historical maps on E. Germany were sent to reproduction. These maps will be used by OTR in a special training program.

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B. Planning and Development

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A further conference with AMS in regard to the reproduction of the Asia Series 1:5M has resulted in an estimated cost factor of [REDACTED] St/A is currently working on the problem of procuring the necessary funds and arranging for payment to AMS.

The Division met with persons from the Office of Communications to develop requirements for the production of special map projections. Such requirements will lead to the proposed contract with [REDACTED] for the construction of the projections. A meeting with [REDACTED] is scheduled for 7 April.

In concert with D/GG special Far East mapping requirements have been developed for recommendation to FE/DD/P. It is planned to have these requirements submitted to ACIC (Air Force) for action. Throughout these discussions PIC has been kept abreast of developments.

C. Significant Outside Contacts and Activities

Personnel of the Division attended the meetings of the American Congress on Surveying and Mapping held at the Shoreham Hotel, 21 - 25 March. The exhibits of cartographic equipment were of particular interest.

D. Problems

In spite of heavy additional overtime during the month, the Division workload has become so great that it was necessary to turn down a long-range program of preparing 200 sketch maps for St/I. In addition several requesters have been informed of delays from 1 week to 2 months in the completion of their work.

Another effect of the overload has been the slowing down of the compilation and drafting of city plans for DD/P. Since the chief bottleneck is in drafting, it is hoped that the requested increase in capability in this unit will help overcome this deficiency.

E. Miscellaneous

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25X1X7 [REDACTED] reported to St/I during March for training prior to assignment to [REDACTED] He will replace [REDACTED] who will return to D/GC in August.

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[REDACTED] returned from a special assignment to OTR where he participated in the preparation of a training film.

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A. SUMMARY FOR MARCH 1960

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<u>Agency</u>	<u>Entered</u>	<u>% of Total Entered</u>	<u>Completed</u>	<u>% of Total Completed</u>
CIA:				
DD/I/CIN	43	23%	62	32%
OSI	31	17	50	25
NIS	20	11	18	9
ONE	7	4	11	6
OCI	38	20	27	14
OCR	1	1	0	0
PIG	2	1	2	1
DCI	0	0	1	1
DD/S	4	2	9	4
DD/P	31	17	9	4
CIA TOTAL	177	96	189	96
State/NIS	2	1	0	0
State	3	2	6	3
White House	1	1	1	1
TOTAL	183	100%	196	100%

B. 6 MONTHS SUMMARY

<u>Months</u>	<u>New Maps and Charts Ent'd</u>	<u>Maps and Charts Completed</u>	<u>Reruns Completed</u>	<u>*Number of Processing Jobs</u>
March	183	196	43	83
February	163	110	45	103
January	142	225	36	140
December	160	137	34	121
November	107	121	43	106
October	168	126	15	100
	923	915	216	653

*Except for final maps and reruns

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D. MAPS AND CHARTS COMPLETED IN PAST 6 MONTHS

<u>Agency</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>
CIA	111	81	124	144	77	171
CIA/NIS	12	33	4	69	30	18
State	1	1	9	9	0	6
State/NIS	1	4	0	2	3	0
Other	$\frac{1}{126}$	$\frac{2}{121}$	$\frac{0}{137}$	$\frac{1}{225}$	$\frac{0}{110}$	$\frac{1}{196}$

E. SUMMARY OF WORK LOAD, MAPS AND CHARTS, AS OF 1 APRIL 1960 - Does Not Include Service Jobs

<u>Status</u>	<u>GS/S</u>	<u>GC/F</u>	<u>GC/E</u>	<u>GC/C*</u>	<u>GC/X</u>	<u>TOTALS</u>
Completions	10	16	10	81	79	196
Cancelled	36**	0	1	2	1	40
Entered	29	22	8	38	122	215
In Reproduction	6	4	7	29	23	69
In Proof	13	29	15	51	1	109
In Check	10	9	3	8	16	46
In Drafting	33	14	9	68	58	182
In Compilation	$\frac{67}{129}$	$\frac{24}{80}$	$\frac{10}{44}$	$\frac{0}{156}$	$\frac{2}{100}$	$\frac{103}{509}$

*Excludes jobs assigned to Drafting Section from Compilation Branches

**GC/S Telecommunication Atlas Maps transferred to GC/X & included in their new jobs.

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NIS MAP COORDINATOR REPORT FOR MARCH 1960

NIS Contributors:

	<u>New Requests</u>	<u>To Reproduction</u>	<u>From Reproduction</u>	<u>In Reproduction</u>	<u>Remain for Processing</u>
Finals	27	13	9	33	26
Proofs	14	15	21	7	0

NIS TOTALS:

	41	28	30	40	26
Service	5*	5	4	1	0

*Including one rerun (#18695 Completed) and one new Map #28833.

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D/GG